

CAREER OPPORTUNITY BULLETIN



Date: February 5, 2008

Bulletin # 703

This Career Opportunity Bulletin may also be viewed on our website at
www.parks.ca.gov

The Mission of the California Department of Parks and Recreation is to provide for the health, inspiration, and education of the people of California by helping to preserve the state's extraordinary biological diversity, protecting its most valued natural and cultural resources, and creating opportunities for high-quality outdoor recreation.

HOW TO APPLY

For each separate position, please forward a standard state application Std Form 678. Indicate the position and location of the job for which you are applying. Send your application to:

Department of Parks and Recreation
P.O. Box 942896

Sacramento, CA 94296-0001

Attention: Personnel Services Division/Certification Unit

All applications must be postmarked by the final filing date

FINAL FILING DATE FOR JOBS POSTED IN THIS BULLETIN: February 15, 2008

California Relay Service
TDD 1-800-735-2929

Jobs Phone Line
1-916-653-6995

An affirmative action employer - equal opportunity to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation.

Please note, the following advertisements are corrections to Career Opportunity Bulletin #702. The final filing date will remain the same.

MANAGEMENT SERVICES TECHNICIAN (\$2495 - \$3426) – ADMINISTRATIVE SERVICES DIVISION/PERSONNEL SERVICES SECTION/CERTIFICATION UNIT/HEADQUARTERS/ SACRAMENTO

The reporting location for this position is the Certification Unit at Headquarters in Sacramento. This position will work under the direction of the Assistant Personnel Manager. The incumbent will be responsible for administering the work associated with the Department's Certification Unit. Specifically, this position receives and logs requests for position action requests (DPR 81) and monitors the review process for these documents. This position also prepares the weekly Career Opportunity Bulletin, determines applicant eligibility for specific positions, coordinates the ordering of employment inquiry letters and certification lists, determines appropriate certification list usage, and applies State Personnel Board and Department of Personnel Administration rules and regulation, Department policies, and bargaining unit contract provisions. Desirable qualifications include knowledge and application of laws and rules governing the certification and selection processes, as well as the ability to work in a team environment. ***This position is subject to Post and Bid. To be considered a bidder for this position, bidders must complete a Post and Bid Position Application PO-42, available on the DPR Intranet under Personnel Services, by the final filing date. The examination and/or Employment Application STD. 678 will not be accepted as a bid for this position. For applicants not applying as part of Post and Bid, please include position location in the Job Title Section of the STD. 678. In the post and bid process, consideration to fill this position will be first given to the most senior eligible candidates. Employees selected through the Post and Bid process have five (5) working days from the date of contact to accept or decline the job offer. The Post and Bid process for Bargaining Units 1 & 4 allow for a 30 day trial "no-fault" provision. "No-fault" is a period of time which allows the employee and management to determine if the position is suitable for the employee. State housing is not available.*** For further information regarding this position, please contact Karen Spillard at (916) 653-3090.

Please note, the following advertisements are corrections to Career Opportunity Bulletin #702. The final filing date will remain the same.

OFFICE TECHNICIAN (TYPING) (\$2686 - \$3264) – ACQUISITION AND DEVELOPMENT DIVISION/ACQUISITION AND REAL PROPERTY SERVICES/SACRAMENTO

The reporting location for this position is One Capitol Mall in Sacramento. This position will work under the direction of the Division Chief. The incumbent will serve as clerical support to all of the Acquisition and Real Property Services Division, including the Surveys and Ownership Section and Administrative staff. Duties will include, but are not limited to: Main reception duties for the Division; regularly screening and directing detailed and sensitive public and legislative inquiries to appropriate staff; processing a broad range of documents, including, Acquisition project reports for submission to the Public Works Board, Acquisition contracts, issue papers, bill analyses, legal descriptions, Capital Outlay-BCP's, legal documents, MOU's, operating agreements, letters to public officials and the public (often requiring the signature of the Director, Resources Secretary and Governor), budget and personnel forms and memoranda ensuring proper format, grammar, spelling and punctuation, as well as, preparation for mailing, overnight mailing or special delivery; in charge of equipment, supplies and service procurement; correspondence control and mail routing, handles large copy jobs, maintains file organization, State and Department procedural manuals; makes travel arrangements, and serves as Division Timekeeper. Highly desirable qualifications include strong organizational skills, ability to manage multiple priorities and complete work under deadlines, attention to detail, and excellent computer skills. **State housing is not available.** For further information regarding this position, please contact Kim Snyder at **(916) 327-7297**.

Career Opportunity Bulletin #703

- **ADMINISTRATIVE OFFICER I – SANTA CRUZ DISTRICT/ADMINISTRATIVE SERVICES**
- **BUSINESS SERVICE OFFICER I (SPECIALIST) – ADMINISTRATIVE SERVICES DIVISION/BUSINESS AND FISCAL SERVICES UNIT/PROCUREMENT SERVICES SECTION/HEADQUARTERS/SACRAMENTO**
- **MAINTENANCE MECHANIC – MARIN DISTRICT**
- **PARK MAINTENANCE ASSISTANT (PERMANENT INTERMITTENT) – NORTHERN BUTTES DISTRICT/LAKE OROVILLE SECTOR**
- **PARK MAINTENANCE CHIEF I – CAPITAL DISTRICT/SACRAMENTO HISTORY AND RAILROAD SECTOR**
- **PARK MAINTENANCE CHIEF III – GOLD FIELDS DISTRICT/TECHNICAL SERVICES**
- **PARK MAINTENANCE WORKER I – MARIN DISTRICT/MARIN SECTOR/MOUNT TAMALPAIS STATE PARK**
- **PARK MAINTENANCE WORKER I (PERMANENT INTERMITTENT) – SAN LUIS OBISPO COAST DISTRICT/COASTAL SECTOR**
- **PARK MAINTENANCE WORKER I – SANTA CRUZ DISTRICT/PAJARO COAST SECTOR**
- **PARK MAINTENANCE WORKER I – SANTA CRUZ DISTRICT/SAN MATEO COAST SECTOR**
- **PARK MAINTENANCE WORKER I – SANTA CRUZ DISTRICT/MOUNTAINS SECTOR**
- **PARK MAINTENANCE WORKER II – CAPITAL DISTRICT/MAINTENANCE AND TECHNICAL SERVICES**
- **SANITARY ENGINEERING ASSOCIATE – TECHNICAL SERVICES DIVISION/ ON GOING OPERATIONS PROGRAM/SACRAMENTO**
- **STAFF COUNSEL III (SPECIALIST) – EXECUTIVE/LEGAL OFFICE/ HEADQUARTERS/SACRAMENTO**
- **STAFF SERVICES ANALYST – SANTA CRUZ DISTRICT/ADMINISTRATIVE SERVICES**

The following vacancies are offered as advertisement to candidates that are current or eligible for reinstatement as a PC 830.2, California State Peace Officer.

- **STATE PARK PEACE OFFICER (LIFEGUARD) – CENTRAL VALLEY DISTRICT/ FOUR RIVERS SECTOR/SAN LUIS RESERVOIR STATE RECREATION AREA**
- **STATE PARK PEACE OFFICER (LIFEGUARD) – INLAND EMPIRE DISTRICT/LAKE PERRIS STATE RECREATION AREA**
- **STATE PARK PEACE OFFICER (LIFEGUARD) – SAN DIEGO COAST DISTRICT/ SOUTH SECTOR**
- **STATE PARK PEACE OFFICER (LIFEGUARD) – SANTA CRUZ DISTRICT/PAJARO COAST SECTOR – 2 POSITIONS**
- **STATE PARK PEACE OFFICER (RANGER) – ANGELES DISTRICT/TOPANGA SECTOR**
- **STATE PARK PEACE OFFICER (RANGER) – CENTRAL VALLEY DISTRICT/FOUR RIVERS SECTOR/SAN LUIS RESERVOIR STATE RECREATION AREA**
- **STATE PARK PEACE OFFICER (RANGER) – CENTRAL VALLEY DISTRICT/ CALAVERAS SECTOR/CASWELL MEMORIAL STATE PARK**
- **STATE PARK PEACE OFFICER (RANGER) – CHANNEL COAST DISTRICT/ VENTURA SECTOR/VENTURA STATE BEACH UNITS – 2 POSITIONS**
- **STATE PARK PEACE OFFICER (RANGER) – MENDOCINO DISTRICT/NORTH SECTOR/MACKERRICHER STATE PARK – 2 POSITIONS**
- **STATE PARK PEACE OFFICER (RANGER) – MONTEREY DISTRICT/BIG SUR SECTOR – 2 POSITIONS**
- **STATE PARK PEACE OFFICER (RANGER) – SANTA CRUZ DISTRICT/SANTA CRUZ MOUNTAINS SECTOR/BIG BASIN REDWOODS STATE PARK**
- **STATE PARK PEACE OFFICER (RANGER) – TWIN CITIES DISTRICT/CARNEGIE STATE VEHICULAR RECREATION AREA – 2 POSITIONS**
- **STATE PARK PEACE OFFICER (RANGER) (HALF-TIME) – TWIN CITIES DISTRICT/ PRAIRIE CITY STATE VEHICULAR RECREATION AREA – 2 POSITIONS**
- **STATE PARK PEACE OFFICER SUPERVISOR (RANGER) – NORTHERN BUTTES DISTRICT/VALLEY SECTOR**
- **STATE PARK PEACE OFFICER SUPERVISOR (RANGER) – SIERRA DISTRICT/ ALPINE MONO SECTOR/GROVER HOT SPRINGS STATE PARK**

WHO MAY APPLY

This Career Opportunity Bulletin is for **State employees and/or candidates with current civil service list eligibility and who meet this eligibility by the established final filing date.** Anyone eligible for a transfer, change in class, list appointment, training and development assignment, or reinstatement may be considered according to guidelines outlined in DAM 210.311-314.

Only the most qualified candidates will be selected for an interview. All appointments are subject to SROA provisions.

(For those classes in Units 10,14,15, and 21, this bulletin does not constitute the transfer process contained in the agreements with the State.)

UNIT 7 (California Statewide Law Enforcement Association – CSLEA): Positions for voluntary geographic transfers will be filled in accordance with Article 16, section 16.9 of the Unit 7 collective bargaining agreement.

Unit 12 (International Union of Operating Engineers – IUOE)

Positions for voluntary geographic transfers will be filled in accordance with Article 17, sections 17.1-17.7 of the unit 12 collective bargaining agreement.

Unit 13 (International Union of Operating Engineers – IUOE)

Positions for voluntary geographic transfers will be filled in accordance with Article 14.1 of the unit 13 collective bargaining agreement.

If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.

ADMINISTRATIVE OFFICER I (\$3207 - \$4622) – SANTA CRUZ DISTRICT/ADMINISTRATIVE SERVICES

The reporting location for this position is the District Office in Henry Cowell Redwoods State Park. This position will work under the direction of the Administrative Officer II. The incumbent will have responsibility for District contract preparation to primarily include Service Agreements, Interagency Agreements, DPR 285's and some Public Works contracts. The incumbent will supervise a subordinate Office Technician and various seasonal staff responsible for the District Office front office operations. Other duties include conducting hiring interviews and ensuring that staff understands their respective duties and clearly outlining expectations in addition to providing any training necessary. Additionally, the incumbent will assist staff in making the more complex purchases such as equipment and IT items; will be responsible for the District's telecommunications program, revenue program; and may independently prepare reports on a wide variety of fiscal management and budgetary issues. **State housing is not available.** For further information regarding this position, please contact Lynn Anderson at (831) 335-6325 or lander@parks.ca.gov.

If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.

BUSINESS SERVICE OFFICER I (SPECIALIST) (\$3658 - \$4446) – ADMINISTRATIVE SERVICES DIVISION/BUSINESS AND FISCAL SERVICES UNIT/PROCUREMENT SERVICES SECTION/HEADQUARTERS/SACRAMENTO

The reporting location for this position is at Headquarters in Sacramento. This position will work under the direction of the Staff Services Manager I in Procurement Services. The Business and Procurement Services Section offers the potential for professional growth and development in a supportive team environment. The incumbent will perform the more responsible and complex purchasing work by coordinating and assisting District and Headquarters staff on procurement rules and regulations. A major focus of this position will be the Department's Purchasing Delegation Program. The incumbent will have rules and regulations, computer skills, excellent analytical, verbal and written communication skills and the ability to successfully interact with staff at all organizational levels. Some travel to field offices may be required for Procurement Staff Training. **State housing is not available.** For further information regarding this position, please contact Tim Wood at (916) 654-5580 or twood@parks.ca.gov.

MAINTENANCE MECHANIC (\$3835 - \$4207) – MARIN DISTRICT

The reporting location for this position is the Marin District Office, located in Petaluma. The incumbent will perform systems, building, and equipment maintenance and inspections and records data into the CAMP program. Experience with the facilities CAMP data program is highly desired. The incumbent will perform purchasing duties and may conduct training exercises for other maintenance employees. The candidate with knowledge of or wishing to be trained in public works contract development and management is encouraged to apply. The incumbent will be given the opportunity to be the District Safety Coordinator, and will be a lead in conducting the District safety programs and keeping Cal-OSHA files and vehicle maintenance files and records. The ability to operate a variety of maintenance equipment and perform heavy manual labor to maintain systems and collection/distribution lines in remote locations is a must. Training and Development Assignments may be considered. The incumbent's work schedule will be Monday through Friday from 7:00 a.m. to 3:30 p.m. **State housing is not available.** For further information regarding this position, please contact Mike Carbahal at mcarb@parks.ca.gov.

If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.

PARK MAINTENANCE ASSISTANT (PERMANENT INTERMITTENT) (\$15.50 - \$16.90/HOUR)
– NORTHERN BUTTES DISTRICT/LAKE OROVILLE SECTOR

The reporting location for this position is the Lake Oroville Sector Maintenance Shop, located in Oroville. This position will work under the direction of the Park Maintenance Supervisor. The incumbent will serve as crew leader for housekeeping crews maintaining Lake Oroville's day use areas, grounds, and restrooms. The work requires manual labor, heavy lifting and long periods of standing, stooping, and bending. This position may work up to 1500 hours per year. The incumbent's work schedule will be Friday through Tuesday from 7:30 a.m. to 4:00 p.m. **State housing is not available.** For further information regarding this position, please contact Shawnee Rose at (530) 538-2254.

PARK MAINTENANCE CHIEF I (\$4106 - \$4951) – CAPITAL DISTRICT/SACRAMENTO
HISTORY AND RAILROAD SECTOR

The reporting location for this position is the California State Railroad Museum, located in Sacramento. This position will work under the direction of the Museum Director. The Sacramento History and Railroad Sector includes the restoration and maintenance program for full-sized locomotives and rail cars, associated facilities including track and signals and other equipment, for the California State Railroad Museum in Sacramento and Railtown 1897 State Historic Park in Jamestown. The incumbent will have the primary responsibility for the overall daily operation and direction of the Railroad Operations Maintenance and Restoration program of the California State Railroad Museum. The incumbent will plan, direct, control, and supervise the restoration, repair, and maintenance of locomotives, rail cars, other railroad equipment, tools, systems and related facilities including track and signals. The incumbent will play a significant role in the planned Railroad Technology Museum project under development, resulting in stabilization and rehabilitation of the Museum's primary restoration and maintenance facility anticipated over the 3-5 years. **State housing is not available.** For further information regarding this position, please contact Paul Hammond at (916) 445-1705.

If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.

PARK MAINTENANCE CHIEF III (\$4959 - \$5987) – GOLD FIELDS DISTRICT/TECHNICAL SERVICES

The reporting location for this position is the Gold Fields District Office, located in Folsom. This position will work under the direction of the District Superintendent. The incumbent will be responsible for the supervision and management of the District Maintenance Program, which includes functions at Folsom Lake State Recreation Area, Marshall Gold Sector, Auburn Sector and Delta Sector. Duties include but are not limited to: Coordination and management of the District-wide Heavy Equipment Program and supervision of the District Facility Maintenance Program. The incumbent will also participate in the District budgeting of equipment programs and other programs such as Category I, Category II, and equipment. The incumbent will oversee and coordinate training needs of the Maintenance Services staff based on individual Appraisal and Development Plans. The incumbent will also oversee and maintain procedures and functions for Facility Housekeeping, Resource Management, Real Property Management, and Equipment Maintenance. **State housing is not available.** For further information regarding this position, please contact Scott Nakaji at (916) 988-0205.

PARK MAINTENANCE WORKER I (\$2929 - \$3497) – MARIN DISTRICT/MARIN SECTOR/MOUNT TAMALPAIS STATE PARK

The reporting location for this position is Mount Tamalpais State Park. Mount Tamalpais is located in the beautiful Marin County, and offers a mountain of redwood coastal setting with an elaborate trail system which is contiguous with the National Park Service and the Marin Municipal Water District properties. The incumbent will perform trail, equipment, and facility maintenance. The incumbent will be lead person for resource management projects, CAMP, purchasing and the housekeeping function for this unit. The ability to operate a variety of large equipment and the physical fitness to perform manual labor on the steep and remote trail system is required. Good team skills are necessary. The incumbent's work schedule will be Saturday through Wednesday from 7:00 a.m. to 3:30 p.m. **State housing is not available.** For further information regarding this position, please contact Tina Williams at (415) 898-4362 ext. 15 or twilliams@parks.ca.gov.

If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.

**PARK MAINTENANCE WORKER I (PERMANENT INTERMITTENT) (\$16.90 - \$20.18/HOUR)
– SAN LUIS OBISPO COAST DISTRICT/COASTAL SECTOR**

The reporting location for this position is the Coastal Sector Maintenance Office, located in the Morro Bay State Park. This position will work under the direction of the Park Maintenance Supervisor. The incumbent's primary responsibility will be to perform the maintenance and housekeeping tasks at the Museum of Natural History. Developed skills in carpentry, plumbing, electrical, purchasing, and the Department's CAMP program are highly desirable. This position may work up to 1500 hours per year. **State housing is not available.** For further information regarding this position, please contact Phil Gross at (805) 772-4006 or Daryl Mullikin at (805) 772-6413.

**PARK MAINTENANCE WORKER I (\$2929 - \$3497) – SANTA CRUZ DISTRICT/PAJARO
COAST SECTOR**

The reporting location for this position is the Natural Bridges Visitor Center. The incumbent may be assigned tasks in outer units of the sector as needed. The incumbent will be responsible for the maintenance of facilities and grounds within the North Area of the Pajaro Coast Sector, which includes Coast Dairies, Wilder Ranch State Park (including Wilder Beach Natural Preserve & Wilder Dairy CP), Natural Bridges State Beach (including Monarch Butterfly Natural Preserve), and Santa Cruz Mission State Historic Park. Responsibilities will include maintaining park structures, equipment, facilities, grounds, and housekeeping. The incumbent's work schedule will be Sunday through Thursday from 7:00 a.m. to 3:30 p.m. **State housing is not available.** For further information regarding this position, please contact Jim Pfluger at (831) 423-0532 or jpfluger@parks.ca.gov.

**PARK MAINTENANCE WORKER I (\$2929 - \$3497) – SANTA CRUZ DISTRICT/SAN MATEO
COAST SECTOR**

The reporting location for this position is the Butano Maintenance Shop, located in Pescadero. The following units within the sector, are unique in their own right and give the incumbent a diverse structural working environment: Butano State Park, San Gregorio State Beach, Pomponio State Beach, Pescadero State Beach, Pescadero Marsh Natural Reserve, Bean Hollow State Beach, Pigeon Point Lighthouse State Historic Park, Ano Nuevo State Reserve, Ano Nuevo State Park, Rancho Del Oso, and Waddell Creek State Park. The incumbent may be assigned to work at other park units within the sector. The incumbent will have an opportunity to experience a variety of duties including: skilled carpentry, masonry, painting, plumbing, equipment operation, welding, chain saw operation, grounds keeping, and resource management. PEF, CEQA and 5024, Coastal Development Permitting compliance and requirements are integral to most projects at these park units. Knowledge and implementation of the CAMP database program is desirable. The incumbent's work schedule will be Monday through Friday from 7:00 a.m. to 3:30 p.m. **State housing may be available.** For further information regarding this position, please contact Cynthia Spencer at (650) 726-8818 or cspencer@parks.ca.gov.

If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.

PARK MAINTENANCE WORKER I (\$2929 - \$3497) – SANTA CRUZ DISTRICT/MOUNTAINS SECTOR

The reporting location for this position is Big Basin Redwoods State Park. The incumbent will act as lead for Park Maintenance Assistant, Seasonal Maintenance Aides, and inmate crews. The incumbent will be responsible for a variety of duties, including skilled carpentry, electrical, plumbing, chain saw operation and will operate a pumper truck. **A valid Class “B” California Driver’s License is required. Please provide proof of eligibility with application. This position will be subject to the Federal Drug and Alcohol Testing program.** The incumbent’s work schedule will be Sunday through Thursday from 7:00 a.m. to 3:30 p.m. **State housing may be available.** For further information regarding this position, please contact Rachel Arias at (831) 338-8879 or rarias@parks.ca.gov.

PARK MAINTENANCE WORKER II (\$3186 - \$3828) – CAPITAL DISTRICT/MAINTENANCE AND TECHNICAL SERVICES

The reporting location for this position is the Big Four Building Maintenance Office, located in Old Sacramento. The incumbent will have lead responsibilities for the overall daily operation of the housekeeping and general maintenance staff within the District. This will include maintaining park structures, equipment, facilities, and grounds. The incumbent will assist the Park Maintenance Chief I in record keeping in CAMP, as well as preparing and monitoring maintenance budgets and working with vendors and contractors. The incumbent will be part of the District’s maintenance leadership team. The incumbent’s work schedule will be Tuesday through Saturday from 7:00 a.m. to 3:30 p.m. **State housing is not available.** For further information regarding this position, please contact Dennis Pruitt at (916) 997-7948 or (916) 323-8662.

SANITARY ENGINEERING ASSOCIATE (\$4960 - \$6027) – TECHNICAL SERVICES DIVISION/ON-GOING OPERATIONS PROGRAM/SACRAMENTO

The reporting location for this position is the Heilbron Mansion in Sacramento. This position will work under the direction of the On-Going Operations Program Manager. This innovative position will assist in providing statewide program technical expertise for the Water/Wastewater program for the Technical Services Division. This position will interpret, collect data, and provide analysis of such data, and make evaluations and summarizations for Districts, Headquarters, and other disciplines within the Department for the Water/Wastewater program. This position is an excellent opportunity to make an impact on the Department’s maintenance program. Laterals transfers, TAUs, and Training and Development Assignments may be considered for this position. **State housing is not available.** For further information regarding this position, please contact Steve Ortiz at (916) 324-0338 or sortiz@parks.ca.gov.

If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.

**STAFF COUNSEL III (SPECIALIST) (\$7682 - \$9478) - EXECUTIVE/LEGAL OFFICE/
HEADQUARTERS/SACRAMENTO**

The reporting location for this position is at Headquarters in Sacramento. This position will report to and work under the direction of the General Counsel. California State Parks is looking for a highly motivated, self-starter who is familiar with civil service administrative law. The primary responsibilities will include providing legal advice and review, coordination and training in connection with the Department's administrative operations. As assigned, these matters will emphasize: highly sensitive formal and informal personnel and labor relations issues which may result in litigation before boards, commissions, hearing officers, administrative law judges, and trial or appellate courts in addition to departmental management and program staff, including the Director, Chief Deputy and Deputy Directors, and other senior Park staff. This position will serve as lead attorney on administrative matters and will act as liaison and coordinator with the Office of the Attorney General in connection with litigation involving administrative matters. Frequent travel is required. *This position will remain open until filled.* **State housing is not available.** For further information regarding this position, please contact Bradly Torgan at (916) 653-6884 or Kelli McDowell at (916) 653-9905.

**STAFF SERVICES ANALYST (\$2817 - \$4446) – SANTA CRUZ DISTRICT/ADMINISTRATIVE
SERVICES**

The reporting location for this position is the District Office in Henry Cowell Redwoods State Park. This position will work under the direction of the Administrative Officer II. The incumbent will have responsibility for District contract preparation to primarily include Service Agreements, Interagency Agreements, DPR 285's and some Public Works contracts. Other responsibilities include reconciling revenue figures, preparing revenue reports for District management staff and assisting with compiling revenue projections as required. Additionally, the incumbent will use knowledge of purchasing rules and requirements for the Department to assist staff in making the more complex purchases for items such as photocopiers, modular buildings, equipment and IT. The incumbent will also be responsible for the District's Telecommunications program and will order new phone service, monitor District telephone billings and resolve problems with telephone service. **State housing is not available.** For further information regarding this position, please contact Lynn Anderson at (831) 335-6325 or lander@parks.ca.gov.

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The following vacancies are offered as advertisement to candidates that are current or eligible for reinstatement as a PC 830.2, California State Peace Officer.

STATE PARK PEACE OFFICER (LIFEGUARD) (\$3344 - \$5265) – CENTRAL VALLEY DISTRICT/FOUR RIVERS SECTOR/SAN LUIS RESERVOIR STATE RECREATION AREA

The reporting location for this position is the Four Rivers Sector Headquarters in Gustine. This position will work under the direction of the State Park Peace Officer Supervisor (Ranger). San Luis Reservoir State Recreation Area includes the O'Neill Forebay and the Los Banos Creek Reservoir for a total area of 91 miles of shoreline. The incumbent will serve as the lead person for the aquatic program, including the Seasonal Lifeguard program. The aquatic program also includes patrol by vehicle, ATV and vessel; buoy maintenance; employee training; equipment maintenance, and participation in aquatic safety education and interpretive programs. Duties may also include land-based visitor services activities such as campground/day-use operations, law enforcement, and resource management. This position offers a motivated Lifeguard a unique opportunity to lead and design an effective and professional aquatic safety program. **A State trailer pad may be available.** For further information regarding this position, please contact Greg Martin at (209) 826-1197 or gmart@parks.ca.gov

STATE PARK PEACE OFFICER (LIFEGUARD) (\$3344 - \$5265) – INLAND EMPIRE DISTRICT/LAKE PERRIS STATE RECREATION AREA

The reporting location for this position is Lake Perris State Recreation Area. This position will work under the direction of the State Park Peace Officer Supervisor I (Lifeguard). This position is part of an active Lifeguard Team which is responsible for the implementation of the aquatics' safety programs for Lake Perris State Recreation Area. This includes boat patrol, water safety, education, training, seasonal lifeguard leadership, law enforcement, interpretation, and equipment maintenance. **State housing is not available.** For further information regarding this position, please contact Pat Caldwell at (951) 940-5645.

STATE PARK PEACE OFFICER (LIFEGUARD) (\$3344 - \$5265) – SAN DIEGO COAST DISTRICT/SOUTH SECTOR

The reporting location for this position is Silver Strand State Beach in Coronado. This position works under the direction of the South Sector State Park Peace Officer Supervisor I (Lifeguard). This position is responsible for first line emergency first aid, aquatic rescue response, and law enforcement the majority of the year. The incumbent will also function in the Visitor Services program and will offer a wide variety of experience including campground administration and interpretation. **State housing is not available.** For further information regarding this position, please contact Clay Phillips at (619) 575-3615 or Mike Martino at (619) 435-0126 or cell (619) 572-3991.

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The following vacancies are offered as advertisement to candidates that are current or eligible for reinstatement as a PC 830.2, California State Peace Officer.

STATE PARK PEACE OFFICER (LIFEGUARD) (\$3344 - \$5265) – SANTA CRUZ DISTRICT/PAJARO COAST SECTOR – 2 POSITIONS

The reporting location for these positions is Wilder Ranch State Park. These positions will work under the direction of the State Park Peace Officer Supervisor (Ranger). North Area units include the newly acquired Coast Dairies property, Wilder Ranch State Park, Natural Bridges State Beach, and the Santa Cruz Mission State Historic Park, with additional patrol duties at Twin Lakes State Beach. These positions will also assist with sector-wide coverage as required. Duties will include a full range of visitor services activities, including proactive patrol of miles of scenic coastline by vehicle, ATV, bike and foot, and the implementation of the Aquatic Program in the North Area and specifically the Coast Dairies property. Extensive opportunities also exist in the areas of interpretation and resource management. **State housing is not available.** For further information regarding these positions, please contact Joe Connors at (831) 423-0528 or jconnors@parks.ca.gov

STATE PARK PEACE OFFICER (RANGER) – (\$3344 - \$5265) – ANGELES DISTRICT/TOPANGA SECTOR

The reporting location for this position is Will Rogers State Historic Park. This position will work under the direction of the State Park Peace Officer Supervisor (Ranger). The incumbent will participate in a variety of visitor services activities including interpretation, safety and enforcement, cultural and natural resource management, volunteer management, and oversight of special events. This is an exciting opportunity to bring back to life the legacy of Will Rogers through community outreach. The opportunity may exist for paid overtime with the active commercial filming program in the Angeles District. **State housing is not available.** For further information regarding this position, please contact Lynette Hernandez at (310) 454-8212 ext. 105 or cell phone (310) 699-1744.

STATE PARK PEACE OFFICER (RANGER) – (\$3344 - \$5265) – CENTRAL VALLEY DISTRICT/FOUR RIVERS SECTOR/SAN LUIS RESERVOIR STATE RECREATION AREA

The reporting location for this position is San Luis Reservoir State Recreation Area (SRA) located in Gustine. This position will work under the direction of the State Park Peace Officer Supervisor (Ranger). San Luis Reservoir SRA includes three lakes, four campgrounds, and a large day-use area. This position offers a full range of responsibilities. Duties include, but are not limited to, campground/day-use operations, law enforcement, resource management, participation in education/interpretive programs and special events, and aquatic patrol. This Ranger may serve as a lead person for seasonal personnel. The incumbent may also provide periodic support to other units in the sector. This position offers a motivated Ranger who is dedicated to the generalist role, a unique opportunity to be involved in all aspects of park operations. **State housing is not available.** For further information regarding this position, please contact Greg Martin at (209) 826-1197 or gmart@parks.ca.gov.

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The following vacancies are offered as advertisement to candidates that are current or eligible for reinstatement as a PC 830.2, California State Peace Officer.

STATE PARK PEACE OFFICER (RANGER) (\$3344 - \$5265) – CENTRAL VALLEY DISTRICT/CALAVERAS SECTOR/CASWELL MEMORIAL STATE PARK

The reporting location for this position is Caswell Memorial State Park in Ripon. This position will work under the direction of the State Park Peace Officer Supervisor (Ranger). Primary duties include public protection and enforcement, interpretation, resource management, campground and day use operations, and leadperson responsibilities for the visitor services seasonal staff. This opportunity offers outstanding outdoor recreational opportunities in a pleasant rural setting and offers a tremendous variety of experiences. This is an exceptional position for a person looking to broaden their skills in public safety, and search and rescue operations. This park protects a fine example of the threatened and still declining riparian oak woodland, which once flourished throughout California's Central Valley. Caswell is home to several endangered animal species, including the riparian brush rabbit which is not known to occur anywhere else. Emergency Medical Responder is desirable. **State housing may be available.** For further information regarding this position, please contact Bill Lutton at (209) 874-2056.

STATE PARK PEACE OFFICER (RANGER) – (\$3344 - \$5265) – CHANNEL COAST DISTRICT/VENTURA SECTOR/VENTURA STATE BEACH UNITS – 2 POSITIONS

The reporting location for these positions is the San Buenaventura State Beach Park Office. These positions will work under the direction of the State Park Peace Officer Supervisor (Ranger). Desirable qualities include having the energy and creativity for developing high quality interpretation and resource protection, a balanced approach to public safety, strong communication skills, and a commitment to the generalist ranger tradition. Candidates eager to excel in all facets of a very active unit operation, and who are prepared to work closely with maintenance, aquatics, and administrative staff and volunteers will do well in this assignment, and establish a solid foundation for their career growth. **State housing is not available.** For further information regarding these positions, please contact Jill Bazemore at (805) 648-3927 or jbazemore@parks.ca.gov.

If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.

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STATE PARK PEACE OFFICER (RANGER) (\$3344 - \$5265) – MENDOCINO DISTRICT/NORTH SECTOR/MACKERRICHER STATE PARK – 2 POSITIONS

The reporting location for these positions is MacKerricher State Park. These positions will work under the direction of the State Park Peace Officer Supervisor (Ranger). Responsibilities include the full spectrum of public protection and enforcement, campground operations, resource management, and interpretation primarily at MacKerricher State Park, with ample opportunity to assist with operations at other spectacular coastal campgrounds and day-use parks, beaches, and reserves. These positions require an enthusiastic, generalist Rangers that are hard working team players. Firearms Instructor/Inspector, Emergency medical Responder, Defensive Tactics Instructor, and/or members of a dive team are encouraged to apply. **A State trailer pad may be available.** For further information regarding these positions, please contact Jeff Reed at (707) 961-0404.

STATE PARK PEACE OFFICER (RANGER) (\$3344 - \$5265) – MONTEREY DISTRICT/BIG SUR SECTOR – 2 POSITIONS

The reporting location for these positions is Pfeiffer Big Sur State Park. These positions will work under the direction of the Big Sur State Park Peace Officer Supervisor (Ranger). This is an opportunity to work in a busy, diverse sector and use all the skills of a State Park Peace Officer (Ranger). Other park units in the sector include Point Sur State Historic Park, Andrew Molera State Park, Julia Pfeiffer Burns State Park, John Little State Reserve, and the Multi-Agency Facility. The incumbents will be a part of an active District that places emphasis on employee development. **State housing may be available.** For further information regarding these positions, please contact CL Price at (831) 667-0193 or cprice@parks.ca.gov or Kathy Wilson at (831) 667-2363 or kwilson@parks.ca.gov

STATE PARK PEACE OFFICER (RANGER) (\$3344 - \$5265) – SANTA CRUZ DISTRICT/SANTA CRUZ MOUNTAINS SECTOR/BIG BASIN REDWOODS STATE PARK

The reporting location for this position is Big Basin Redwoods State Park, the oldest State Park in the system. This position will work under the direction of the State Park Peace Officer Supervisor (Ranger) and may work throughout the Santa Cruz Mountains Sector. This position is responsible for campground operations, back country patrol, enforcement, interpretation, and resource management all in a beautiful redwood forest setting. **State housing may be available.** For further information regarding this position, please contact Bill Dall at (831) 335-6316 or bdall@parks.ca.gov.

If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.

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**STATE PARK PEACE OFFICER (RANGER) – (\$3344 - \$5265) – TWIN CITIES
DISTRICT/CARNEGIE STATE VEHICULAR RECREATION AREA – 2 POSITIONS**

The reporting location for these positions is Carnegie State Vehicular Recreation Area (SVRA). These positions will work under the direction of the State Park Peace Officer Supervisor (Ranger). Carnegie SVRA is an active and growing Off-Highway Vehicle (OHV) Park. The duties of these positions include an emphasis on public safety patrol, resource management, and providing quality customer service to the OHV enthusiasts through teamwork. Recent acquisitions of new properties make this position an unprecedented opportunity for involvement in developing new park facilities, trails, and lands for public use. A high level of application of resource management, Global Positioning System/Geographic Information System mapping, and trail development concepts will be available. Operation of 4-wheel drive vehicles, motorcycles, and all-terrain vehicles is required – training will be provided. Defensive Tactics and Emergency Medical Responder Instructor status are encouraged to apply. **State housing may be available.** For further information regarding these positions, please contact Bob Williamson at (916) 985-8521.

**STATE PARK PEACE OFFICER (RANGER) – (\$3344 - \$5265/FULL-TIME) – TWIN CITIES
DISTRICT/PRAIRIE CITY STATE VEHICULAR RECREATION AREA – 2 HALF-TIME
POSITIONS**

These two positions are a job share. The reporting location for these positions is Prairie City State Vehicular Recreation Area (SVRA), and may include assignments at Carnegie SVRA to meet District needs. These positions will work under the direction of the State Park Peace Officer Supervisor (Ranger). Prairie City SVRA is an active Off-Highway Vehicle (OHV) park located near Sacramento at the base of the foothills. Prairie City SVRA is a diverse and expanding OHV area that includes non-traditional recreational opportunities. Our program has an emphasis on teamwork and public safety. Operation of 4-wheel drive vehicles, motorcycles, and all-terrain vehicles is required – training will be provided. **State housing is not available.** For further information regarding these positions, please contact Tony Guzman at (916) 985-7378.

If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.

The following vacancies are offered as advertisement to candidates that are current or eligible for reinstatement as a PC 830.2, California State Peace Officer.

STATE PARK PEACE OFFICER SUPERVISOR (RANGER) (\$4590 - \$6078) – NORTHERN BUTTES DISTRICT/VALLEY SECTOR

The reporting location for this position is the Bidwell-Sacramento River State Park, located near the city of Chico. This position will work under the direction of the Valley Sector State Park Superintendent. The Valley Sector encompasses five (5) counties and six (6) park units in the Northern Sacramento Valley, including the Sutter Buttes, Colusa-Sacramento River State Recreation Area, Bidwell-Sacramento River State Park, Bidwell Mansion State Historic Park, Woodson Bridge State Recreation Area, and William B. Ide Adobe State Historic Park. The incumbent will supervise and be involved in the Sector's visitor services operations including public safety, law enforcement, interpretation in recreation and historic units, resource management, administration, and will work closely with maintenance staff as well. **State housing is not available.** For further information regarding this position, please contact Denise Reichenberg at (530) 895-4304 or dreichenberg@parks.ca.gov

STATE PARK PEACE OFFICER SUPERVISOR (RANGER) (\$4590 - \$6078) – SIERRA DISTRICT/ALPINE MONO SECTOR/GROVER HOT SPRINGS STATE PARK

The reporting location for this position is Grover Hot Springs State Park. This position will work under the direction of the Alpine Mono Sector State Park Superintendent. This is an opportunity to work in one of the most beautiful parks in the State Park system. Duties include supervision of two State Park Peace Officer (Rangers), and two fulltime pool lifeguards. Additional duties include supervision of pool and hot spring facility, campground/day-use operations, unit interpretive program, resource management, and public safety. **State housing may be available.** For further information regarding this position, please contact Matt Green at (530) 694-2420 or mgreen@parks.ca.gov.

******* EXAMINATIONS *******

The Department of Parks and Recreation has scheduled the following examinations.
Standard State applications (STD. 678) may be sent to:

Department of Parks and Recreation
Personnel Office
ATTENTION: EXAM UNIT
P.O. Box 942896
Sacramento, CA 94296-0001

<u>CLASS</u>	<u>FINAL FILING DATE</u>	<u>EXAM BASE</u>
Associate Park and Recreation Specialist	February 15, 2008	Open
Restoration Supervisor II	February 8, 2008	Promotional/Spot San Luis Obispo
Senior Personnel Specialist	February 15, 2008	Promotional/Spot Sacramento
Staff Park and Recreation Specialist	February 15, 2008	Promotional
Staff Services Manager II (Supervisory)	February 8, 2008	Promotional
Staff Services Manager III	February 8, 2008	Promotional
Water and Sewage Plant Supervisor	March 21, 2008	Open